



**Code of Ordinances**  
CITY OF AUBURN





Transition Plan and  
Procedure Under the  
Americans with  
Disabilities Act

CHAPTER  
100

AUBURN



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**100.001 CITY ADA POLICY**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (“ADA”), the City of Auburn will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: Auburn does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City of Auburn will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in City programs, facilities, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: Auburn will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, facilities, services, and activities. For example, individuals with service animals are welcome in City offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Auburn should contact the ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City is not accessible to persons with disabilities should be directed to the ADA Coordinator.

The City of Auburn will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

**100.002 ADA COORDINATOR**

The general public is encouraged to participate in identifying needs or barriers to accessibility. This may be done by contacting the ADA Coordinator.

ADA Coordinator

PO Box 506

101 Ensley Avenue

Auburn, IN 46706

The Transition Plan shall be available in the City Hall for viewing. Anyone that would like to comment on the Transition Plan can submit their comments to the Office of the Clerk-Treasurer or contact the ADA Coordinator.

Opportunity of the public to learn and comment on how Auburn, Indiana is working to meet the Federal Americans with Disabilities Act requirements may be provided during any City meeting. Every two years, the



City will also include ADA as an official agenda item for a City Council meeting, to ensure the public and City officials may be updated, and learn more about City progress at making the community accessible under the Americans with Disabilities Act.

**100.003 MAINTENANCE OF THE AMERICANS WITH DISABILITIES TRANSITION PLAN**

The City of Auburn Americans with Disabilities Act Transition Plan shall be maintained by the City of Auburn, Indiana and be available for public inspection. Copies of the Plan shall be available at the Office of the Clerk-Treasurer, the Office of the ADA Coordinator, and the Office of the City Engineer. In addition, said plan shall be made available on the City of Auburn web-based internet site and any other electronic location available to the general public.